

# K-Prep Learning Center Informed Consent

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

Days of Operation *Initial* \_\_\_\_\_

K-Prep will be open Monday-Friday from 6:30am-6pm. K-Prep closes to observe the following holidays: Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day (and the following Friday), Christmas Eve (closing at 1pm), and Christmas Day **through** New Year's Day.

Weather or Emergency Closing *Initial* \_\_\_\_\_

K-Prep may delay or close in the event of **severe** weather conditions. K-Prep will announce a delay and/or closure to families directly and posting as an Alert on our website. Tuition is still charged for weather related closings. K-Prep is in the Hempfield School District and this is used as guidance for delay or closing decisions at K-Prep. If K-Prep is required to close for any other reason, tuition will be evaluated and determined at that time based on the length of closure and/or circumstances surrounding the closure.

Child Photo Release. *Initial* \_\_\_\_\_

Photographs are taken daily of your child and are sent directly to primary guardians via Tadpoles daily report. Photographs of your child taken at K-Prep may be used for advertising purposes within the center, on flyers/brochures to be handed out to the public, and/or displayed on the K-Prep website or other social media. This includes, but is not limited to, Facebook and Instagram. Names will not be included with any advertising photographs

Lotions/Ointments Permission *Initial* \_\_\_\_\_

While in care, K-Prep staff may apply sunscreen, diaper rash ointments, hand/body lotions, baby wipes and hand soaps to your child as directed by you and on an as needed basis. The staff is not responsible for any reaction your child may have to these items. It is your responsibility to inform the staff and update this form if any allergies/reactions become known or if any information on this form changes. Staff may not apply any ointment or cream that contains an antibiotic or other medication.

Medications/Special Dietary Needs *Initial* \_\_\_\_\_

Our center policy only allows us to administer medication for chronic medical conditions and/or for reasons of disability. If you feel your child is in need of regular medication or special dietary needs, it is the parent's responsibility to inform K-Prep in writing by filling out the Medications/Special Dietary Needs release form and Care Plan to allow us to meet your child's special needs.

Family Handbook *Initial* \_\_\_\_\_

A Family Handbook with detailed information about our center, policies, and procedures is available at the center on the family information table. You are invited to look through it at any time. Additionally, our handbook is available at [www.k-prep.com](http://www.k-prep.com)

I have read and understand the K-Prep Days of Operation, Child Photo Release, Lotions/Ointments Permission, Medications/Special Dietary Needs, Bed Sheet Assignment, and Parent Handbook information, as stated above.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_